

**NORTH CENTRAL RAILWAY, RAILWAY RECRUITMENT CELL**

Balmiki Chauraha, Nawab Yusuf Road, Prayagraj

**NOTIFICATION****RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA (Open Advertisement)**

Employment Notice No. S&amp;GQ 2024-2025

Dated: 30.10.2024

Date of issue: 01.11.2024  
23.59 hrs.

Online Closing Date: 30.11.2024 up to

Online applications are invited from Scouts & Guides persons having minimum educational and Scouts & Guides Qualification as given in Para 2 & 3 below, for recruitment in Grade Pay Rs. 1900/- and 1800/- (Revised Pay Scale after 7th CPC Pay Matrix Level – 02 & 01) against Scouts & Guides Quota 2024-25 on North Central Railway till 23.59 Hrs of closing date for the quota as indicated below:

SN	Post	Pay Matrix Level of 7 <sup>th</sup> CPC	No of post	Distribution
1	Group 'C'	Level-2 (Grade Pay-Rs.1900/-)	02 (Two)	Over North Central Railway
2	(Erstwhile) Group-'D'	Level-1 (Grade Pay-Rs.1800/-)	06 (Six)	02 post each for Prayagraj, Agra and Jhansi Divisions.

- **The candidate may apply for Pay Matrix Level – 2 (Grade Pay Rs. 1900/-) or Pay Matrix Level – 1 (Grade Pay Rs. 1800/-) or both.**
- **The above quota is open to all candidates provided that he/she is fulfilling the prescribed norms.**

**Note:** Candidates willing to apply for both the categories should fill/tick both the categories while applying. Examination fee, as applicable, has to be paid separately for both the category.

**2. Educational Qualification:**

(a) **For Pay Matrix Level-2 (Grade Pay Rs. 1900/-):** The candidate should have minimum qualification of Intermediate or equivalent examination passed with 50% aggregate from any recognized Board/University. The condition of 50% marks is not to be insisted upon in case of SC/ST/Ex. Servicemen and the candidates possessing higher qualification i.e. Graduation/ Post Graduation etc. from a recognized University. (Authority: RBE No.145/2014 dated 17.12.2014 & RBE No.82/1995 dated 01.08.1995)

- **For Technical Posts** -Matriculation / SSLC plus ITI from recognized institutions of NCVT/SCVT (OR) Matriculation / SSLC plus Course Completed Act Apprenticeship.

(b) **For Pay Matrix Level-1 (Grade Pay Rs. 1800/-):** The candidate should have minimum qualification of 10<sup>th</sup> pass from any recognized Board or ITI or equivalent or National Apprenticeship Certificate (NAC) granted by NCVT.

**3. Minimum Scouts & Guides Qualification:** The candidate should possess the following certificates in support of his/her Scouts & Guides qualification:-

- (a) A President's Scout/Guide/Ranger/Rover **OR** Himalayan Wood Badge (HWB) Holder in any section;
- (b) Should have been an active member of a Scouts organization for at least 5 years. The 'Certificate of Activeness' should be as per Annexure 'C' and
- (c) Should have attended two event at National level **OR** All India Railways' level **AND** Two events at State level.

**4. Age:**

- (a) Candidates applying for Grade Pay Rs. 1900 (**Pay Matrix Level – 02**) i.e. Catg. No. 1 should be aged between 18 to 30 as on **01.01.2025**. (i.e. he/she must have been born not earlier than **02.01.1995** and not later than **01.01.2007**)

(b) Candidates applying for Grade Pay Rs. 1800 (**Pay Matrix Level – 01**) i.e. Catg. No. 2 should be aged between 18 to 33 as on **01.01.2025**. (i.e. he/she must have been born not earlier than **02.01.1992** and not later than **01.01.2007**)

**4.1 Relaxation of Age:** The upper age limit as mentioned in Para 4 (a) & (b) is relaxable as under subject to submission of requisite certificate.

Category	Relaxation of Age
SC/ST	05 Years
OBC	03 Years
Physically Handicapped	10 Years Provided the post is identified as suitable for PWDs
Serving employees	For the serving Railway staff and casual labours/substitutes, the relaxation in upper age limits will be upto 40 years for Unreserved candidates, 43 years for OBC candidates and 45 years for SC/ST candidates, provided that they have put in a minimum of 3 years service. For those working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes, the relaxation in upper age limits will be up to the length of service rendered subject to maximum 5 years.
Widows/Divorced judicially separated women	Widows/Divorced/ judicially separated women who are not remarried, up to the age of 35 years for Unreserved, 38 years for OBC and 40 years for SC/ST candidates. (In this regard Hon'ble court order is necessary).
J&K - persons	J&K - persons who had ordinarily domiciled in the state of Jammu & Kashmir during the period from 1st January 1980 to 31st December 1989 up to 5 years.

**4.2 Age relaxation to the candidates who have Course Completed Act Apprentices.**

Categories	UR	OBC-Non Creamy Layer	SC/ST
Course Completed Act Apprentices applying for the posts for which minimum qualification is ITI/Course Completed Act Apprenticeship.	33 years + to the extent of period spent on apprenticeship (Maximum 3 Years)	36 years + to the extent of period spent on apprenticeship (Maximum 3 Years)	38 years + to the extent of period spent on apprenticeship (Maximum 3 Years)
Candidates who are Course Completed Act Apprentices under Apprenticeship Act before attaining the age of 25 years.	35 years	38 years	40 years

**Mode of Selection:-** Recruitment should be done at the Zonal Administration level. The candidates, who apply in response to the notification and are found eligible for consideration for appointment against Scouts & Guides quota, shall be assessed on the basis of following criteria:-

<b>(A)</b>	<b>Written Test</b>	<p>The written test will consist of 40 objective questions (40 marks) &amp; 1 essay type question (20 marks), in bi-lingual format, relating to Scouts and Guides Organization and its activities and General Knowledge for Grade Pay Rs. 1900/- (<b>Pay Matrix Level – 02</b>) and Grade Pay Rs. 1800/- (<b>Pay Matrix Level – 01</b>), as per Syllabus given in Para 6.</p> <p>The examination for Pay Rs. 1900/- (Pay Matrix Level – 02) and Grade Pay Rs. 1800/- (Pay Matrix Level – 01) will be separate and <b>having negative marking in the written test and 1/3rd of marks allotted for the Objective Type Question will be deducted for every wrong answer. Written test shall be of duration of 60 minutes.</b></p>	<b>60 Marks</b>
<b>(B)</b>	<b>Marks on Certificates</b>		<b>40 Marks</b>
	<b>(I) Participation/Service rendered in National Events/ National Jamboree (including All Indian Railway Events):</b>		<b>10 Marks</b>
	➤ First Two Certificates (i.e. minimum eligibility qualification).		NIL
	➤ One additional event		07 Marks
	➤ Two or more additional events		10 Marks
	<b>(II) Participation/Service rendered in State Events/Rallies:</b>		<b>10 Marks</b>
	➤ First Two Certificates (i.e. minimum eligibility qualification).		NIL
	➤ One additional event		07 Marks
	➤ Two or more additional events		10 Marks
	<b>(III) Specialized Scout/Guides course organized at National/ State/ All Indian Railways level:</b>		<b>10 Marks</b>
	➤ One course		07 Marks
	➤ Two or more courses		10 Marks
	<b>(IV) Participation in District Rallies:</b>		<b>10 Marks</b>
	➤ One Certificate		NIL
	➤ Two Certificates		07 Marks
	➤ Three Certificates		10 Marks
<b>Total</b>			<b>100 Marks</b>

#### 5. Syllabus for selection under Scouts & Guides Quota:

“History of Scouting/Guiding; Law & Promise; Organization - District & State level; Training Centre -District & State Level; Knowledge of Book; Scouting for Boys/Guiding for Girls in India, Motto, Left hand Shake; Salute; Prayer; Flag Song; National Anthem; Know the National & Scouting flags; Social Services at Various Occasions; Hiking; Proficiency Badges; How these are earned; Stages in Scouting/Guiding; Thinking Day; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts: Indian Railway Jamborette; National Jamboree; Jamboree on the Air.

Organization at National level; National Training Centre, WAGGGS / WOSM- Uprashtrapati Award Competition; Prime Minister Shield Competition; Community Development Programme; Aims and Methods of Scouting; How Scouting is useful in producing better citizen?

## **6. Conditions for recruitment:**

- 7.1 Before applying candidate should ensure that he/she fulfils the minimum eligibility norms.
- 7.2 Before posting against any working post the candidate will have to pass the requisite medical examinations prescribed for the post conducted by the Railway administration.
- 7.3 For posts where there is initial training prescribed, candidates has to qualify the training before posting.
- 7.4 Selected candidates, if posted as Clerk cum Typist have to acquire typing skill within a period of 2 years from the date of appointment at the speed of 30 words per minute in English or 25 words per minute in Hindi on Typewriter and if typewriting skills are tested on Personal Computers (PCs), then 40 words per minute in English or 35 words per minute in Hindi. If they do not acquire the requisite typing skill within two years, no additional time will be given and services of such candidates will summarily terminated.
- 7.5 A caste certificate on the prescribed format for recruitment in Central Government services issued by the competent authority in the case of SC/ST/OBC should be uploaded for the purpose of taking relaxation as admissible
- 7.6 Selected candidates will be utilized by the administration for arranging activities/events etc. whenever need arises and they will also continue to perform the duties of the posts on which they shall be posted.
- 7.7 The Selected Candidates can be posted anywhere & on any posts as per administrative requirements.

## **7. Serving candidates:**

Serving Railway staff and those working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes shall have to upload No Objection Certificate (NOC) issued by their employer.

## **8. EXAMINATION FEE:**

- 8.1. For all candidates except those mentioned in Para 9.2 below Rs. 500/- (Rupee Five Hundred Only) with a provision for refunding Rs. 400/- to those who actually appear in the written examination.
- 8.2. For candidates belonging to SC/ST/Ex- Servicemen/Persons with Disabilities (PWDs), Women, Minorities and Economic Backward Classes Rs 250 (Rupee Two Hundred Fifty Only) with a provision for refunding the same to those who actually appear in the written examination.
- 8.3. Economically Backward Classes candidates means those whose annual family income is less than Rs. 50,000/-. They have to upload EBC certificate on prescribed format as per Annexure-D.
- 8.4. The examination fee is non-refundable (except those mentioned in Para 9.2). It should be paid ONLINE using internet banking or debit/credit cards (service charges apply for all which will be borne by the candidates). Applications not accompanied with examination fee, wherever required, will be summarily rejected.

## **9. HOW TO APPLY:**

- 9.1. Candidates can apply through ONLINE mode by visiting the website of [www.rrcpryj.org](http://www.rrcpryj.org) Before applying, candidates are advised to go through the instructions available on the website. The onus is on the candidate to prove that all the information provided/ submitted by him/her in the application is true.
- 9.2. Candidates are required to go to the link provided for filling ONLINE application and fill up the personal details/BIO-DATA, fee paid etc. carefully.

**NOTE-I:** Candidates should ensure that their Name, Father's Name, Date of Birth should exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also to debarment. In case any candidate has formally changed the name, then gazette notification or any other legal document, as applicable should be submitted at the time of Document Verification. Such candidates should indicate their changed name. However other details should match with the matriculation certificate.

**NOTE-II:** Candidates are advised to indicate their active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire recruitment process as important messages will be sent by email and on mobile which will be deemed to have been read by the candidates.

- 9.3. The examination fee of Rs. 500 for each category (For candidates mentioned in Para 9.2 Rs. 250) should be paid ONLINE using internet banking or debit/credit cards (service charges apply for all which will be borne by the candidates). After making payment of fee relevant details are required to be filled in the prescribed column of the ONLINE application.
- 9.4. Candidates are required to upload their scanned colour photograph in Scout & Guide uniform of size 3.5cm x 3.5cm (Black & White photograph is prohibited) in JPEG format and 20 Kb to 30 Kb at appropriate place of website.
- 9.5. Candidates are required to upload their scanned Signature (in English or in Hindi) in JPEG format of size 10 Kb to 15 Kb on website.

**NOTE:** - Photographs: The colour photograph in Scout & Guide uniform of size 3.5 cm X 3.5 cm in JPEG format of 20 Kb to 30 Kb (not earlier than three months from the date of notification), with clear front view of the candidate without sunglasses, should be uploaded. Candidates may note that their candidature may be cancelled at any stage in case of uploading old/unclear photograph or Signature in Capital Letter or variations between photograph uploaded and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing along with e-Admit Card and valid Photo ID at the time of examination.

- 9.6. During submission of ONLINE application, a Registration Number will be issued to each applicant. Candidates are advised to preserve/note their Registration Number for further stages of recruitment process / correspondence with RRC concerned.

**NOTE-I:-** Applications which are illegible, Mandatory columns not filled, incomplete, unsigned, signed in capital letters, without photo of candidate, not having requisite fee (if applicable) are liable to be rejected.

**NOTE-II:-** In case the application is rejected, candidates will be able to view their status ONLINE on the website of RRC concerned along with the reasons for rejection(s). SMS and e-mail alerts shall also be sent to the candidates on their registered mobile number and e-mail ID, as indicated in their ONLINE application. Candidates whose application/candidature are rejected will NOT be intimated by post.

**NOTE-III:-** To avoid last minute rush, candidates are advised in their own interest to submit ONLINE application much before the closing date since there may be a possibility of inability/failure to log on to the website of RRC concerned on account of heavy load on the internet or website jam during last days.

**NOTE-IV:-** Railway Recruitment Cell does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.

**9.7. DOCUMENTS TO BE UPLOADED:**

- 9.7.1. Copy of certificate in support of age proof.
- 9.7.2. Copy of Educational qualifications certificate.
- 9.7.3. Copy the certificate regarding President Scout/Guide/Ranger/Rover OR Himalayan Wood Badge (HWB) Holder in any section.
- 9.7.4. Copy of certificate of two events at National level OR All Indian Railways' level
- 9.7.5. Copy of certificate of two events at State level.
- 9.7.6. Copy of certificate regarding active member of a Scouts organization for at least 5 years. The 'Certificate of Activeness' should be as per Annexure 'C'.
- 9.7.7. List of Scouts & Guides certificates as mentioned in Para 5 (C) (Marks of Scouts & Guides certificates as prescribed will be awarded only on providing the original certificates as mentioned in the list on being declared pass in written examination)

- 9.7.8. Copy of No Objection Certificate (NOC) issued by their employer in case of serving employee.
- 9.7.9. Copy of caste certificate on the prescribed format for recruitment in Central Government services issued by the competent authority in the case of SC/ST/OBC for taking relaxation as admissible.
- 9.7.10. For taking relaxation as admissible candidate belonging to Ex- Servicemen/Persons with Disabilities (PWDs)/Minorities/ Economic Backward Classes should have to upload respective certificate issued by the competent authority.

**NOTE:-** No print-out/hard copy of application complete in all respect and/or SC/ST certificate needs to be sent to the office.

#### **10. INVALID APPLICATIONS/REJECTIONS:**

Candidates are requested to read all instructions thoroughly before submitting ONLINE application. Otherwise their applications are likely to be rejected on one or more of the following reasons. In case the application is rejected, candidates will be able to view their status ONLINE on the website of RRC along with the reasons for rejection(s). SMS and e-mail alerts shall also be sent to the candidates on their registered mobile numbers and e-mail IDs, if indicated in their ONLINE application. Candidates will not be intimidated by post regarding the reason(s) of rejection.

- 10.1. Application without signature or signature in capital or spaced out letters.
- 10.2. Application without Colour photo in uniform (or) photo wearing Goggles, disfigured, small size or unrecognizable or Photostat copy.
- 10.3. Not possessing the prescribed Educational qualification.
- 10.4. Not possessing the prescribed Scout & Guide qualification for the post(s) on the date of submission of application.
- 10.5. Over-aged or under-aged or Date of Birth not filled or wrongly filled.
- 10.6. Candidate's name figuring in the debarred list.
- 10.7. Multiple applications for same post/category.
- 10.8. Application without examination fee.
- 10.9. Without certificate regarding active member of a Scouts organization for at least 5 years (or) certificate issued prior to the date of notification.
- 10.10. In the event of any dispute about interpretation, the English version will be treated as final.
- 10.11. Any legal matters arising out of this employment shall fall in the legal jurisdiction of Prayagraj only.

#### **IMPORTANT INSTRUCTIONS**

- 1. CANDIDATES TO ENSURE THEIR ELIGIBILITY BEFORE APPLYING:** The candidates should ensure that they fulfill all eligibility conditions prescribed for the post/examination. Admission of the candidates for the written examination(s) for the posts notified in this notification would be on the basis of the information furnished by them in the ONLINE application. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application is false /incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post(s), his/her candidature will be cancelled forthwith.
- 2. EXAMINATION FEE :**
  - a. ₹ 500/- (Rupee Five Hundred Only) for all candidates except those mentioned in Para 9.2 below
  - b. ₹ 250/- ((Rupee Two Hundred Fifty Only) for candidates belonging to SC/ST/Ex-Servicemen/Persons with Disabilities (PWDs), Women, Minorities and Economic Backward Classes whose family income is less than Rs. 50000 per annum, with a provision for refunding the same to those who actually appear in the written examination.
- 3. HOW TO APPLY: Candidates** are required to apply ONLINE for a particular post/Category on the website of Railway Recruitment Cell, Prayagraj [www.rrcpryj.org](http://www.rrcpryj.org). Detailed instructions for filling up ONLINE applications are available on the website of RRC Prayagraj. Brief Instructions to fill up the same are given in Para Nos. 10 and 11 of this notification.
- 4. APPLICATIONS:** The ONLINE application, complete in all respect, can be submitted upto 23.59 Hrs. of last date. No physical copy of application is required to be sent to RRC.

**Candidates are required to apply only through ONLINE mode.  
No other mode for submission of application is allowed.**

## **Steps to submit ONLINE Application**

01. Visit the website of the RRC [www.rrcpryj.org](http://www.rrcpryj.org) to apply.
02. Click on the "ONLINE FORM " Link.
03. Click on the "New Registration" link.
04. Fill in the basic details viz. Name, Father's name, Date of Birth, e-mail Address and Mobile number etc.
05. Follow the instructions and complete the registration process step-by-step for getting a Registration Number & Password.
06. Login using the Registration Number and Password. Select the post.
07. Fill up other details such as educational qualification etc. depending upon the educational qualification of the candidate.
08. Pay examination fee (as applicable) online using Credit/Debit Card or Internet Banking.
09. Candidates are required to upload their scanned colour photograph (size 3.5cm x 3.5cm) in JPEG format of 20 Kb to 30 Kb at appropriate placed of website.
10. Candidates are required to upload their Signature (in English or in Hindi) in JPEG format of 10 Kb to 15 Kb at appropriate placed of website.
11. Login with Registration Number and Password in the link for "UPLOAD" and thereafter, upload the file/scanned filled.
12. The Certificate in support of Age proof should be uploaded. The size of the file should be between 150 Kb and 300 Kb (150 DPI).
13. Certificate of Scout & Guide qualification should be uploaded. The size of the file should be between 150 Kb and 300 Kb (150 DPI).
14. To avail the facility of free travel authority (second class Railway Pass) and for taking relaxation as admissible, candidates belonging to SC/ST shall have to upload their SC/ST certificates in the JPEG format. The Size of the file should be between 100 Kb and 200 Kb.
15. For the purpose of taking relaxation as admissible candidates belonging to Ex- Servicemen/Persons with Disabilities (PWDs), Minorities and Economic Backward Classes shall have to upload respective certificate issued by the competent authority. The Size of the file should be between 100 Kb and 200 Kb.
16. Submit the application. Print out the acknowledgement for records.
17. Even after final submission if a candidate wishes to make any modifications, he/she can do before closing date or three days after final submitting which is earlier.
18. To modify application already submitted ONLINE, go to the "ONLINE FORM" link on the website.
19. Click on the 'Modify Application' link.

**FORM OF CASTE CERTIFICATE FOR SC/ST CANDIDATES**

This is to certify that Shri/Smt/Kum\* ..... Son/Daughter\* of ..... of village /town\*  
 .....District/Division\* ..... of state/Union Territory\* ..... belongs to the  
 ..... Caste/Tribe \* which is recognized as Scheduled Caste/Schedule Tribe\* under.

The Constitution (Scheduled Caste/Scheduled Tribes) order , 1950

The Constitution (Scheduled Caste/Tribe) (Union Territories) order , 1951 ( as amended by the Schedule Caste and Scheduled Tribes Lists Modification) Order 1956 the Bombay Reorganization Act 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act 1971 and the Scheduled Tribes Order ( Amendment Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Caste order , 1956

The Constitution (Jammu & Kashmir) Scheduled Tribes order , 1956

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order , 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Caste order , 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order , 1962

The Constitution (Pondicherry) Scheduled Caste order , 1964

The Constitution Scheduled Tribes (Uttar Pradesh) order , 1967

The Constitution (Goa, Daman and Diu) Scheduled Caste order , 1968

The Constitution (Goa, Daman and Diu) Scheduled Tribes order , 1968

The Constitution (Nagaland) Scheduled Tribes order , 1970

The Constitution (Sikkim) Scheduled Caste order , 1978

The Constitution (Sikkim) Scheduled Tribes order , 1978

The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989

The Constitution (Scheduled Cast) order (Amendment) Act. 1990

The Constitution (Scheduled Cast) order (Amendment) Act. 1991

The Constitution (Scheduled Cast) order (2nd Amendment) Act. 1991

The Constitution (Scheduled Tribes) order (Amendment) Act. 1996

The Constitution (Scheduled Cast) order (Amendment) Act. 2002.

The Constitution (Scheduled Cast) order (Second Amendment) Act. 2002.

The Scheduled Cast and Schedule Tribes order (Amendment) Act. 2002.

2. Application in the case of Scheduled Caste/Scheduled Tribe Persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of Scheduled Caste/Scheduled Tribe certificate issued to Shri/Smt/Kum\*..... father/Mother\*..... of Shri/Smt./Kum..... of Village/Town\* ..... In District/Division\*..... of State/Union Territory\*.....who belongs to the..... Caste/Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe in State/Union Territory\* issued by the.....(name of prescribed authority) vide their No.....dated.....

3. Shri/Smt/Kum\*.....and of his/her\* family ordinarily reside(s) in village/town\*.....of.....District/Division\* of State/Union Territory of.....

Place:.....

Signature: .....

Date: .....

Designation .....

(with seal of office)

State/Union Territory .....

Please delete the words which are not applicable. Please quote specific presidential offer. Please delete the Paragraph which is not applicable.

Note: (a) The term 'Ordinarily reside'(s) used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

The following officers are authorized to issue cast certificates:

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/1<sup>st</sup> Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).



**Form of Certificate to be produced by Other Backward Classes applying for appointment to post under Government of India**

This is to certify that Shri/Smt./Kumari ..... Son/Daughter of ..... of village/town ..... in District/Division ..... in the State/Union Territory ..... belongs to the ..... community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. .... Dated\*. Shri/Smt./Kumari ..... And or his/her family ordinarily reside(s) in the ..... District/Division of the ..... State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993\*\*.

Date:

District Magistrate/  
Dy. Commissioner etc.

Seal

\*\*\*\*\*

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* . As amended from time to time

**Note:** The term\* Ordinarily \* used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

**Certificate No.** \_\_\_\_\_

**CERTIFICATE OF ACTIVENESS**

This is to certify that .....(name) ..... of .....  
State/District/Division is an active member of ..... Group since ..... years  
duly registered with the State/District Association.

Date:

(Name & Sign)  
Group Leader (S/G)

(Name & Sign)  
DOC (S/G)

(Name & Sign)  
DC (S/G)

**'FORMAT OF INCOME CERTIFICATE TO BE ISSUED ON LETTER HEAD AS PER PARA 3 OF  
THE LETTER NO. E(RRB)/2009/25/21 dated 28.10.2009**

Income certificate for waiver of examination fees for examinations for Economically Backward Classes

1. Name of candidate :

2. Father's name :

3. Age :

4. Residential Address :

5. Annual Family Income :

(in words & figures)

6. Date of issue:

7. Signature : \_\_\_\_\_

(Name of issuing authority)

Stamp of issuing authority :

**NAME & ADDRESS OF THE INSTITUTE / HOSPITAL****(i) Certificate No.** .....**Date :** .....**DISABILITY CERTIFICATE**

This is to certified that Shri/Smt./Kum. .... Son/Wife/Daughter of Shri  
 ..... age ..... Sex..... identification marks(s) ..... is  
 suffering from permanent disability of following category.

**A. Locomotors or cerebral palsy :**

- (i) BL-Both legs affected but not arms  
 (ii) BA-Both arms affected (a) Impaired reach  
 (b) Weakness of grip  
 (iii) OL-One leg affected (Right or Left) (a) Impaired reach  
 (b) Weakness of grip  
 (c) Ataxic  
 (iv) OA-One arm affected (a) Impaired reach  
 (b) Weakness of grip  
 (c) Ataxic  
 (v) BH-Stiff back and hips (cannot sit or stoop)  
 (vi) MW-Muscular weakness and limited physical endurance

**B. Blindness or low vision:**

- (i) B-Blind  
 (ii) PB-Partially Blind

**C. Hearing Impairment :**

- (i) D-Deaf  
 (ii) PD-Partially Deaf  
 (Delete the category whichever is not applicable)

(ii) This condition is progressive/non-progressive/likely to improve/not likely to improve, Re-assessment of this case is not recommended/is recommended after a period of ..... Years..... Months\*.

(iii) Percentage of disability in his/her case is ..... Percent.

(iv) Shri/Smt./Kum. .... Meets that following physical requirement for discharged of his/her duties:

- |        |   |        |
|--------|---|--------|
| (i)    | F-can perform work by manipulating with fingers | Yes/No |
| (ii)   | PP-can perform work by pulling and pushing      | Yes/No |
| (iii)  | L-can perform work by lifting                   | Yes/No |
| (iv)   | KC-can perform work by kneeling and crouching   | Yes/No |
| (v)    | B-can perform work by bending                   | Yes/No |
| (vi)   | S-can perform work by sitting                   | Yes/No |
| (vii)  | ST-can perform work by standing                 | Yes/No |
| (viii) | W-can perform work by walking                   | Yes/No |
| (ix)   | SE-can perform work by seeing                   | Yes/No |
| (x)    | H-can perform work by hearing/speaking          | Yes/No |
| (xi)   | RW-can perform work by reading and writing      | Yes/No |

(Dr. ....)  
 Member

(Dr. ....)  
 Member

(Dr. ....)  
 Member

Countersigned by the Medical superintendent/  
 CMO/Head of Hospital (With Seal)